

Springfield/Sangamon County ESDA

3807 Ware Road, Springfield IL 62707

(217) 789-2280

Memo

To: Members of Sangamon County LEPC
From: David Butt, ESDA Coordinator
Subject: Organizational Meeting
Date: August 8, 2000

Our first meeting is scheduled for Thursday, August 24, 2000, at 8:00 am. It will be held at the Springfield Office of the State Fire Marshal, 1035 Stevenson Drive.

Access to a parking lot is available from either Stevenson Drive or South Eleventh Street. As visitors, we are asked to park in the northwest (back) corner of the lot. We must sign in and get security badges at the front counter.

Anne Dorman of the State Emergency Response Commission will have a Powerpoint presentation on LEPC Duties and Responsibilities. The timing of this first meeting will help prepare anyone who is able to attend the free LEPC Workshop during the IL Emergency Management Conference on Wednesday afternoon, August 30, 2000.

I hope that everyone finds morning meetings to be convenient for conducting our LEPC sessions. If we start on time, you can expect the meeting to conclude by 9:15 am.

CC: Anne Dorman, SERC

Sangamon County LEPC

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MINUTES OF THE SANGAMON COUNTY LEPC MEETING - AUGUST 24, 2000

The meeting was called to order at 8:10 am at Office of the State Fire Marshal auditorium, 1035 Stevenson Drive. Members present were: John Brennan, Memorial Medical Center; David Butt, Springfield/Sangamon County ESDA; Brian Churchill, St. John's Hospital; Ray Cooke, Springfield Department of Public Health; Kristin Edwards, Borden Chemicals and Plastics; Tom Fraase, Sangamon County Board; T.J. Hart, WMAY Radio; Matt Helms, Springfield Fire Department; Bryon Honea, Illiopolis Police Department; Malcom McKeun, Springfield Mass Transit District; and Bill Russell, Sangamon County Rescue Squad. Also present were Anne Dorman and Jeanne Heaton of the State Emergency Response Commission.

David Butt opened the meeting by welcoming the group and making introductions. Anne Dorman gave a Power Point presentation on Emergency Planning and Community Right to Know Act (EPCRA). Sessions at the Illinois Emergency Management Conference pertinent to LEPCs were identified. These sessions are scheduled for August 30 & 31, 2000.

A discussion of prior emergency planning for hazardous chemicals ensued. Section 9 of the Sangamon County Disaster Plan currently contains the hazardous materials plan. It was decided that the election of officers would be delayed for several meetings to allow the members an opportunity to work together as a group first.

Finally, it was decided that the LEPC would meet next during the first week of October, returning to the Office of the State Fire Marshal. The meeting was adjourned at 9:20 am.

Respectfully submitted,
David Butt